

ORASURE® COLLECTION INSTRUCTIONS

Obtaining the Specimen

Manufacturer's recommended Collection Procedure

Examiner:

1. Hand the OraSure® specimen pad and vial to the proposed insured.
2. Explain the entire procedure to proposed insured.

Proposed Insured:

1. Remove the pad from the clear plastic package.
2. Place the pad between the cheek and lower gum. Gently rub the pad back and forth several times until the pad is moist.
3. Hold the pad firmly in place between the cheek and gum for 2 minutes (maximum 5 minutes) with mouth closed.

IMPORTANT

Do not remove the pad from the mouth before the 2 minutes have elapsed.

- Remove stopper from the vial and save.
- Insert the pad into the vial until it reaches the blue liquid.
- Bend the stick against the vial until the top half breaks off. Discard the top half, leaving the pad inside the vial.
- Replace the stopper by pushing it securely into the vial.

Examiner:

1. Label the oral fluid vial with the last and first name of proposed insured and date of collection using the barcode labels from the bottom of the Laboratory Authorization form.
2. Have the proposed insured sign and date the tamper-evident tape. The examiner must also initial this tape.
3. Affix the tamper-evident tape across the top of the oral fluid vial.



Peel open pad package far enough to allow easy removal of the Collection Pad.



Instruct the subject to place pad between lower cheek and gum and rub back and forth gently until moist.



Instruct the subject to keep the pad in place for 2 minutes (maximum 5 minutes) while timing.



Open vial in upright position, give the opened vial to the subject.



Instruct the subject to insert pad into the blue liquid at the bottom of the vial.



Instruct the subject to break the pad handle by snapping it against the side of the vial.



Replace the cap with a snap.

COMPLETION OF LABORATORY ID FORM

Examiner:

1. Print clearly in capital letters.
2. Name of proposed insured must match the insurance application.
3. Have proposed insured read the NOTICE AND CONSENT/CHAIN OF CUSTODY section on both the front and back of form.
4. Have the proposed insured and examiner sign and date the NOTICE AND CONSENT/CHAIN OF CUSTODY section.
5. Distribute copies of the Laboratory Authorization form:
 - The first copy must be returned to the laboratory with the collected specimen.
 - The second is given to the proposed insured.
 - The third copy is the Examiner copy.

PREPARING THE KIT FOR SHIPMENT

Examiner:

- Place the oral fluid vial (ensure lid is secure) in a Ziploc® bag containing an absorbent sheet.
- Place the first copy of the Laboratory Authorization Form and the Ziploc® bag containing the vial and absorbent sheet into the specimen shipping box.
- Place the shipping box into the Purolator™ PuroPak™ envelope provided. Remove the mailer flap and seal tightly.
- Attach the waybill to the PuroPak™ envelope.

AVOID FREEZING

SHIPPING INSTRUCTIONS

- Always use Purolator™ Courier when returning specimens to the laboratory.

PUROLATOR™ TOLL-FREE NUMBER

888.SHIP.123
888.744.7123

OraSure® PRESERVATIVE SOLUTION

The solution in this vial contains preservative ingredients, all of which are non-toxic to adults and children.